

Speaking Activity Flow Planner

GranTeach EKT Series – Module 7

The 4-Phase Model

Phase	Key Focus	Teacher's Checklist
SETUP	Clarify goal, role & product	State the goal clearly. Define audience & time limit. Show expected output.
PROMPT	Create a reason to speak	Use “so-what” purpose. Include role + constraint + product. Make it short & concrete.
OUTPUT	Collect measurable results	Decide what students will deliver. Keep it ≤ 90 seconds per speaker. Set up collection points.
FEEDBACK	Short, specific & forward-moving	Focus on one criterion. Use live modeling. End with one actionable tip.

Timing & Rotation Planner

Activity	Duration	Tip
Setup	3–4 min	Display target & rubric on board.
Prompt	2 min	Provide 1 clear question or role.
Output	6–8 min	Use 2+2+2 or 3+3+2 pattern.
Feedback	3 min	Highlight 1 strong closure.
Rotation	Every 10–12 min	Use “Anchor + Visitor” model.

Mini-Rubric (60-Second Speaking)

Criterion	0	1	2
Fluency	Frequent pauses	Occasional pauses	Natural flow
Coherence	Disconnected ideas	Partial structure	Clear thesis → supports → closure
Support	No example	One weak example	Strong personal + practical example

Observation Notes (Monitoring Log)

Student | Fluency | Coherence | Support | Notable Quote / Example

Quick-Use Template (Printable)

Activity Goal: _____

Prompt (role + product + so-what): _____

Timing (setup/prompt/output/feedback): _____

Rotation pattern: _____

Mini-Rubric focus today: _____

Next step / Feedforward: _____

Pro Tips

- Keep visible criteria on board ("Today we focus on Support").
- Use QR codes or shared forms to collect outputs quickly.
- Rotate "moderator" roles weekly to balance talk time.
- For A2 classes, use pictures as prompts; for C1, add linguistic constraints.
- Save two strong examples per week for your Evidence Wall.

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